

This page contains the management methods of the re. site with reference to the processing of personal data of all users surfing through the site itself.

It is the information note given according to art. 13 of the Leg. Decree no. 196/2003 – Personal Data Protection Code to those who interact with the company's Web services, electronically accessible from the address:

<http://www.relevi.it>

corresponding to the home page of the official site.

The information note is given only for this site and not for other web sites possibly surfed by the user through a link.

The information note is also based on the Recommendation no. 2/2001 that the European authorities for the protection of personal data, grouped by art. 29 of directive no. 95/46/EC, adopted on May 17, 2001 to determine some minimum requirements for the on-line collection of personal data, and, in particular, methods, times and nature of the information that the data controllers must give the users when they connect to Web pages, independently of the purposes of such connection.

THE DATA CONTROLLER

While surfing this site, data concerning identified or identified individuals can be processed.

The data controller is Relevi S.p.A., in the person of its legal representative.

DATA PROCESSING PLACE

The processing related to the Web services of this site occurs at the above-mentioned premises and is taken care of only by technical personnel of the Office in charge of processing, or by persons in charge of occasional maintenance operations.

No data deriving from the Web service is communicated or disclosed.

Personal data supplied by the users sending requests for information material (bulletins, CD-Roms, catalogues, price lists, replies to questions, different actions, etc.) shall be used only to carry out the required service or performance.

TYPE OF DATA PROCESSED

Web surfing data

The information systems and the software procedures in charge of the operation of this website acquire, during normal operation, some personal data that is implicitly transmitted when using Internet communication protocols.

This information is not collected for being connected to the identified persons concerned, but their nature may allow to identify the users by processing and combining it with data held by third parties.

This category of data includes IP addresses or the domain names of the computers of the users connecting to the site, the URI (Uniform Resource Identifier) addresses of the requested resources, the time of request, the method used when submitting the request to the server, the size of the file obtained in reply, the number code indicating the state of the reply given by the server (successful, error, etc.) and other parameters relevant to the user's operating system and information environment.

These data items are used only to get anonymous statistical information about the use of the site and to check its correct operation. All data are immediately deleted after processing. Data could be used to ascertain responsibilities in case of hypothetical computer processing violations. Currently, no data item about Web contacts is kept for longer than seven days.

Data given by the user voluntarily

The voluntary sending, express and optional sending of e-mail messages to the addresses contained in this site involves the following acquisition of the sender's address, required to reply to any request, as well as all the other personal data entered in the message.

Specific concise information documents will be indicated or displayed in the pages of the site prepared for special services on request.

COOKIES

No personal data of the users is acquired on the subject by the site.

No cookies are used for transmitting personal information, not even the so-called persistent *cookies*, or systems for tracking the users.

Using the so-called session *cookies* (which are not persistently stored on the user's computer and disappear when the browser is closed) is strictly limited to the transmission of session identifiers (consisting of random numbers generated by the server) necessary for allowing a safe and efficient site exploration.

The so-called session *cookies* used in this site avoid using other potentially prejudicial information techniques for the user's web surfing confidentiality and do not allow to acquire personal data identifying the user.

OPTIONAL DATA CONFERMENT

Apart from what was specified for web surfing data, the user is free to provide his/her personal data. Their lack of conferment may obviously imply the impossibility to obtain what was requested.

PROCESSING METHODS

Personal data are processed with automated instruments for the time strictly necessary to reach the linked purpose.

Special safety measures have been adopted to prevent data loss, misuse or non-allowed use and unauthorized access.

RIGHTS OF THE CONCERNED PARTIES

The individuals whom personal data refer to are always entitled to get the confirmation about presence or absence of such data and know their content and origin, check their exactness or ask for their integration or updating, or correction (for completeness' sake, see art. 7 of the L.D. no. 196/2003).

According to this article, the deletion and anonymous transformation of the data or the block of the data processed breaching the law can be required, as well as to oppose the data processing for valid reasons.

The requests must be addressed to the Data Controller or to the person in charge for the information to the concerned parties, Mr. CARLO PACCINI (see here below).

This is the "Privacy Policy" of this site. It will be subject to regular updating.

List of the Persons in charge of Privacy (art. 13 L.D. 196/2003)

The following list of the Persons in charge of Privacy within the company Relevi S.p.A., is published according to art. 13, clause 1, item f, of the "Personal Data Protection Code" (L.D. no. 196/2003), so that all the concerned parties can be informed about the Persons in charge with personal data processing inside this company.

List of the Persons in charge:

- 1. Person in charge for the information to the concerned parties: Mr. CARLO PACCINI, contactable at the company headquarters, tel. ++39-0376684011.**
- 2. Person in charge for the Privacy Policy: CARLO PACCINI**